Spaces Waterfall, Magwa Crescent, Ground Floor, Gateway West Office Building, Waterfall City, Midrand T: +27 (0)10 009 5421 F: +27 (0)11 484 5469 www.cityandguilds.com



Date: 06 September 2021

Factory Road
The Jamaican Consulate
Antigua & Barbuda

Dear CICA International University Technical Centre of Excellence

Application for Centre & Qualification Approval CICA International University Technical Centre of Excellence – 847894

Having given full consideration to your applications, I am pleased to advise you that we are able to grant CICA International University Technical Centre of Excellence approval to offer City & Guilds qualifications, the details of which are shown below. You are now approved to deliver qualifications in Antigua & Barbuda. Should you wish to offer qualifications outside of Antigua & Barbuda you will need to undergo separate approval.

You have been allocated a unique centre number **847894**. Please quote this number in all communication with City & Guilds.

### **Qualification Approval**

Approval is granted only for the qualifications listed below, which enables you to register learners for delivery and assessment:

Qualification Title (including level, if appropriate)	Qualification Number
Licentiateship	9200-01
Affiliateship	9200-02
Graduateship	9200-03
Membership	9200-04

This approved status is subject to the fulfilment of any recommendations made in writing by the External Verifier or City & Guilds.

## Period of approval

Approval is granted on a continuous basis from **01 September 2021.** Approval is subject to on-going compliance with the City & Guilds International Centre Guide and the General Terms.

Please also note that City & Guilds undertakes regular reviews of its qualifications to ensure they are relevant to the global workplace. Therefore an individual qualification may be revised or withdrawn. Qualification end dates

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override an individual centre's original qualification approval dates, but every effort would be made to give as much advanced notice as possible of qualification expiry and/or withdrawal.

#### **Walled Garden access**

As a City & Guilds approved centre you will be eligible to use our online administration tool, Walled Garden, which will enable you to carry out a wide range of functions such as ordering publications, registering & entering learners for examinations, etc.

Please contact my colleague Ronald Muzila on <a href="mailto:krystle.daley@cityandguilds.com">krystle.daley@cityandguilds.com</a> in order to obtain access to Walled Garden.

## **City & Guilds Quality Academy**

The Quality Academy is the home of a range of e-learning courses we have developed to help our centres understand everything they need to know to deliver vocational qualifications to the highest standards.

The Quality Academy courses are available free to all our approved centres, and can be accessed by any member of staff involved in the delivery of City & Guilds qualifications. Self-registration for staff in an approved centre is available at:

# https://qualityacademy.kineotrack.com

Finally, a reminder that you must refer to the International Centre Guide for full details of our operational requirements, policies and terms & conditions.

**Yours Sincerely** 

Leigh Wilbore

Regional Quality and Customer Service Manager: Africa & Caribbean | Quality Delivery

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